

GISSING PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

On Tuesday, 11th January 7:30pm at Gissing Community Building

Present: Cllr D Eddington (Chairman), Cllr J Cromley, Cllr S Sell

In attendance: County Councillor Barry Duffin, District Councillor James Easter, Marianne Purdy (Clerk), Howard Dyke (Tree Warden), five members of the public.

1. Elect a Chairman

Cllr Eddington was proposed to be Chairman by Cllr Sell, seconded by Cllr Cromley. Cllr Eddington signed an Acceptance of Office.

2. County Councillor, District Councillor reports:

County Councillor Barry Duffin reported: there may be more trees available from NCC. Council Tax not confirmed yet, but will be very soon.

District Councillor James Easter reported: progress being made with the Queen's Jubilee – SNC looking at giving parishes/organisations a small grant if they want to hold a street party – no figure given yet. DC Easter will become Chair of SNC from May 2022. No update on the move of SNC from the offices in Long Stratton.

Cllr Eddington thanked Cllrs Harrowven and Leeder for their dedication and many achievements they had made during their time on the Parish Council.

Mervyn Algar had recently passed away – he had been part of the Parish Council for many years, including being Chairman. The Parish Council wanted to acknowledge his hard work and commitment during his time on the Council.

3. Public participation

Brian Norman, representative of Heart of Gissing, discussed the Queen's Jubilee – the possibility of an afternoon tea and looking at other events to hold this year. The Trustees of HOG would like to be involved in the Parish Council newsletter.

Members of the public raised the issue of flooding and the recent report prepared by NCC Highways – questioned what enforcement would be put in place regarding the recommendations. Timescales are 12-24 months – any enforcement on highways to do this? County Councillor Duffin will speak with Adam Mayo of highways.

4. Apologies

None.

5. Declarations of interest

None.

6. Approval of Minutes

The minutes of the meeting held on 9th November 2021, previously circulated to all Members of the Council, were unanimously agreed and signed. No matters arising.

7. Planning

2021/2172 Kite House, Burston Road – Erection of single storey extension to annexe. Extension of chimney to thatched cottage. Retention of potting shed in rear garden and oil tanks to side of dwelling. *No Objection.*

2021/2798 High Oaks Farm, Rectory Road – Single storey extension. *No objection.*

8. Budget

The budget was discussed and agreed. Proposed by Cllr Cromley, Seconded by Cllr Eddington.

9. Precept

The precept was discussed and agreed that there would be no rise. Proposed by Cllr Eddington, Seconded by Cllr Cromley.

10. Clerk/RFO

The clerk/RFO had handed her notice in – leaving on 31st January 2022. Position will be advertised.

11. Litter Pick

Parish Council to arrange.

12. Village Plan

No new updates.

13. Flood Survey Report

Following the issue of a flood report from Norfolk County Council, Highways, it was decided that there was not a current need for a further independent report. Cllr Sell suggested the Parish Council should write to individual landowners who are responsible for the ditches, along with a copy of the report.

14. SAM2 data

Cllr Eddington now has the software to install on his computer/phone and will be able to download data for future meetings.

15. Queen's Platinum Jubilee

Awaiting information to be circulated regarding grants from South Norfolk Council. Michael Harrowven will be hosting a zoom meeting on 24th January to discuss possible events etc to take place. Howard Dyke will approach the Children's Centre to discuss designs for mugs.

16. Upkeep of Parish

Cllr Eddington will speak with the applicant for Village Warden regarding the hours on offer.

17. Highways

Discussed above. A couple of signs need replacing on Rectory Road – Mill Green work party will take a look when they tidy up. Photographs of signs needed to send to NCC.

18. Updates:

- **Village Hall** – No update from Solicitors. Boundary posts need putting in.
- **Millennium Wood** – Wood chippings can be used by Children’s Centre to go around the trees.
- **Trees** – Habitats and Heritage happy to collaborate with Parish Council. Looking at Common Road first. Walk round the area at the next Heritage meeting. Cllr Sell to attend.
- **Parish Orchard** – Trees are growing well. New fence had been installed.
- **Pinnocks Charity** – Cllr Eddington had spoken with Pinnocks – they are having a reorganisation and are due to have a meeting in February to discuss their finances etc. Cllr Eddington will send them a copy of the NCC flooding report.
- **Footpaths** – List of missing signs to be created. Still waiting for the Access Officer to come out and look at Malthouse footpath.
- **Flooding** – as above
- **Gissing Support Group** – All going well.
- **B4RN** – Gissing is almost complete – a few more to do that have been added on.
- **Community Building** – Most of the groups have now returned.
- **Car Park** – Cllr Cromley will contact the PCC regarding approval of the monthly payment from the church towards the car park maintenance. Mr Dyke will design a sign for the car park.

17. Clerk and RFO’s report

Finances as at 5th January 2022 Current account £7915.91 Savings £363.80

Approved payments:

Miss M Purdy	Clerk’s Wages x 2 months (Nov/Dec)	£493.36
Parish Online	Annual Subscription	£43.20 (paid)
Primrose Press	130 x Newsletters	£98.00 (paid)
T G Askew	Road planings for car park	£360.00
HMRC	PAYE	£29.20
Newman & Co	Payroll fees (July-Dec)	£72.00
CAS Insurance	Old Village Hall insurance	£280.40 (paid)
Heart of Gissing	Room Hire	£14.00
Gissing PCC	Churchyard maintenance	£200.00

Proposed Cllr Sell, seconded Cllr Cromley and unanimously agreed.

Allocated Funds

Details	Total
Dr J B Philip Memorial Fund	£1610.00
CIL	£3369.69
TOTAL £	£4979.69

Parish Land Account

PARISH LAND ACCOUNT	Balance	CR/DR	Balance
COIF Account 45216001T (460 units held)	7,165.24		7,165.24

Monies received:

Norfolk Ramblers Donation for use of car park £27.00

18. Items for next Agenda

None.

20. Time and date of next Parish Council meeting

Tuesday, 8th March 2022 7:30pm Gissing Community Building

Meeting closed at: 8.50pm

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