

GISSING PARISH COUNCIL
Minutes of the Parish Council Meeting
On Tuesday 12th November 2019 7.30 pm
at Gissing Community Building

Councillors Present: Cllr J Cromley (Chair), Cllr D Eddington, Cllr Mike Harrowven, Cllr Matthew Harrowven and Cllr S Sell

In attendance: Sara Campbell (Parish Clerk), District Councillor James Easter and 3 members of the public.

1.	<p>To record apologies for absence There were no apologies.</p>	
2.	<p>To record declarations of interest in items on the agenda None</p>	
3.	<p>To approve the Minutes of the previous meeting held on 10th September, 2019: The minutes of the meeting held on 10th September 2019 previously circulated to all Members of the Council were proposed by Cllr M Harrowven, seconded Cllr D Eddington and unanimously agreed.</p>	
4.	<p>Adjourn the meeting at 7.32 pm to allow public participation:</p> <p>4.1 There were no issues raised by the Parishioners in attendance.</p> <p>4.2 District Councillor James Easter reported that he had investigate the withdrawal of the planning application for dwellings on the land at Common Road, Blue Sky have decided this was not a viable plot for development and gave a 7 year lease to a local business. Blue Sky were not prepared to give a copy of the lease to the Parish Council, Councillors asked District Councillor Easter to push for a copy of the lease.</p> <p>This site was not on the Site Allocation for consultation on the Greater Norwich Development Plan.</p> <p>Councillors still feel Gissing has better facilities eg bus service, than the green field sites being considered for development at Tibenham.</p> <p>Councillors raised with District Cllr Easter the speeding traffic Rectory Road & Common Road, District Cllr Easter will speak with the police.</p>	
5.	<p>Meeting Re-convene at 7.55 pm</p>	
6.	<p>To receive the Clerks Report: The Clerk brought to the attention of the Council:</p> <ul style="list-style-type: none"> • The Parish Precept request needs to be returned by 19th January, 2019 so the budget needs to be approved at the Council meeting on 14th January, 2020. A budget preparation meeting will be held on 11th December 2019. • The Bus timetable changes for December 2019 – January 2020 • The Local Government Boundary Commission consultation. 	

	<ul style="list-style-type: none"> • Crime figures for the Diss, Bressingham, Burston & Roydon area 	
7.	<p>To receive an update on the piece of land offered to the Parish Council by a local parishioner on a long term lease to create a parish orchard. Clerk has received an email from Clive Willet confirming he has received a letter from Steeleslaw confirming their costs as £1125 + VAT. Councillors unanimously agreed to undertake this lease.</p>	
	<p>7.1 In relation to the above, agree to pay the parishioner's legal fees as per the letter received from their Solicitors: Cllr Cromley proposed the Council pay the parishioner's legal fees, seconded Cllr Sell and unanimously agreed.</p>	
8.	<p>To receive an update on the sale of the Village Hall: Nothing has been received from the Church of England.</p>	
	<p>8.1 To agree to reapply for Planning Permission: The planning was granted on 4/12/2017 the Council will need to consider re-application at the meeting to be held in March.</p>	
9.	<p>To discuss the plans for the completion of the Gissing Community Building carpark:</p> <p>9.1 To agree if the Parish Council wish to apply for Parish Partnership funding for the entrance to the Car Park following the quotation received from Highways. Highways confirmed that the cost of 5 m will be £6,054.05. Additional linear metres will be £250 per metre. After lengthy discussions Councillors did not wish to undertake just 5m, this disruption to the parish would not be worth it. Clerk to see if Highways will be prepared to do 20 metres.</p>	
10.	<p>To discuss general highways issues including the railway bridge:</p> <ul style="list-style-type: none"> • The purchase of a SAM2 machine was considered. The Clerk will get some prices from Westcotect. Councillors suggested contacting Aslacton and Tibenham Parish Councils to see if they would like to share a SAM2. • Railway Bridge - Highways are attending to complete some works on 3/12/19 consider the Parish Council action after the works are finished. 	Clerk
11.	<p>To receive an update on the refurbishment and replacement of noticeboards: Cllr Sell has renovated the noticeboards, they still need painting but this will be when the weather improves.</p>	
12.	<p>To receive an update from the Parish Survey Working Group: 50% of surveys have been returned. At the first glance, the main areas of concern are: Speeding traffic The virges Affordable Housing</p> <p>Cllr Harrowven will produce a report highlighting the most important information for the Parish Council to consider.</p> <p>Councillors thanked Cllr Mike Harrowven for all his work in preparing, circulating, collecting and analysing the data.</p>	Cllr Sell

13.	To receive an update on the withdrawal of the planning application on the brown field site: This was covered with District Councillor Easter, councillors had nothing to add.	
14.	To comment on and/or Approve/Refuse any current planning applications: 2017/2661 Variation of Condition 2 Details: First floor and balcony removed, attached garage proposed, internal layout amendments and changes to fenestration positions Location: 2 Malthouse Farm Barns Malthouse Lane Gissing IP22 5UT Applicant: Anglo Euro Properties Ltd	
15.	To receive and update on any previous planning applications: None	

16. **FINANCE**16.1 **AUTHORISATION FOR PAYMENT:**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
100672	Sara Campbell	Salary & Expenses	253.60	
100673	Heart of Gissing	Hall Hire	14.00	
100674	Heart of Gissing	Hall Hire B4RN S137	21.00	
TOTAL £			288.60	

Proposed Cllr Cromley, seconded Cllr Eddington and unanimously agreed.

RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
27/9/19	Community	SNC – Precept	2,650.00
23/10/19	Community	SNC CIL	2,072.87

16.2 **RESPONSIBLE FINANCE OFFICER REPORT:**

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	6,983.55		
Receipts this month (Community Account) listed above): B	4,722.87		
Payments this month (listed above): C		288.60	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			11,417.82
Reserve account (Business Premium 50340898) Opening Balance £362.96			
Interest 3-6-19	0.18		
Interest 2-9-19	0.18		363.32
Allocated Funds (Listed Below) =			(5,230.72)
Community Account + Reserve Account - Allocated Funds = AVAILABLE TO SPEND			£6,550.42

16.3 **ALLOCATED FUNDS**

Details	Balance 1/4/18	CR/DR	Balance
Dr J B Philip Memorial Fund	1,610.00		1,610.00
CIL		CR 2,072.87 CR 1,547.85	3,620.72
TOTAL £	1,610.00		5,230.72
PARISH LAND ACCOUNTS			
Business Premium 50573639 (£1,264.42 1/4/19) Dividend and Interest June/July COIF Account 45216001T (460 units held)		CR 61.30	1,325.72 7,165.24
17.	To receive an update on Correspondence received: The correspondence list was circulated to Councillors if any Councillor would like a copy of the correspondence please contact the Clerk.		
18.	To receive and discuss items from Parish Councillors: Cllr Mike Harrowven <ul style="list-style-type: none"> • B4RN - Still working on taking the cable under the crossing. Cllr Stephen Sell <ul style="list-style-type: none"> • Looking at the Kedel recycled posts for the fencing of the orchard area. • Encourage Parishioners to using the Oil-Club to co-ordinate oil deliveries which will cut down on large heavy vehicles entering the village – add to next newsletter. • Bus timetables to be printed and put up at the bus stops. 		
19.	To agree the contents of a Summer Newsletter: This item was agreed at the meeting held on 9 July 2019		
20.	To agree the proposed time and date of next meeting: The next meeting will be held on 14 January 2020 at 7.30pm, Gissing Community Building		
	Meeting Closed at 9.18 pm		