

GISSING PARISH COUNCIL
Minutes of the Parish Council Meeting
On Tuesday 10th March 2020 7.30 pm
at Gissing Community Building

Councillors Present: Cllr J Cromley (Chair), Cllr D Eddington, Cllr Mike Harrowven, and Cllr S Sell

In attendance: Sara Campbell (Parish Clerk), 7 members of the public.

1.	<p>To record apologies for absence Apologies were received and accepted from Cllr Matthew Harrowven. Apologies were also received from District Cllr James Easter.</p>	
2.	<p>To record declarations of interest in items on the agenda Cllr Cromley declared his membership of the St Mary's Gissing, Parochial Church Council.</p>	
3.	<p>To approve the Minutes of the previous meeting held on 14th January, 2020: The minutes of the meeting held on 14 January 2020 previously circulated to all Members of the Council were unanimously agreed.</p>	
4.	<p>Adjourn the meeting at 7.32 pm to allow public participation:</p> <p>4.1 Two representatives attended from the Bowls Club. The Club needs a grant to purchase a new mower, the cost of this is £8,000 they have been turned down by South Norfolk Council. The Clerk will send details of other grant awarding organisations and funding opportunities.</p> <p>4.2 A washing machine has been dumped on the Long Row – Clerk to report to South Norfolk Council.</p> <p>4.3 Approach from the Gissing Childrens' Centre to have the Parish Council's permission to use the Millennium Wood as a learning resource, looking to provide forest school sessions once a week for children aged between 2-4. Children's Centre have a qualified Leader and will complete the necessary Risk Assessments and ask for Parents' permissions.</p> <p>Clerk to check with the Parish Council insurers and the terms of the lease and liaise with Linda at Gissing Childrens' Centre.</p> <p>Cllr Eddington raised that he did not want the area over-run.</p> <p>4.4 Concerns regarding the horses recently grazing on the common, anything the Council can do to prevent this?</p> <p>Clerk will speak with the Gypsy Liaison Officer.</p>	
5.	<p>To receive reports from the District and County Councillors – the Clerk read the report from District Councillor Easter.</p>	
6.	<p>To receive the Clerks Report: The Clerk brought to the attention of the Council:</p> <ul style="list-style-type: none"> • A briefing document on the Coronavirus from South Norfolk Council 	

7.	To receive an update on the withdrawal of the planning application on the brown field site: No update.	
8.	To receive an update on the piece of land offered to the Parish Council by a local parishioner on a long-term lease to create a parish orchard. The Lease has been signed and all agreed. The fence needs to be erected.	
9.	To receive an update on the sale of the Village Hall: No update. Cllr Cromley will ask if the church has heard anything from the diocese.	
9.1	To agree to reapply for Planning Permsission: The planning was granted on 4/12/2017 the Council will need to consider re-application.	
10.	To discuss the plans for the completion of the Gissing Community Building carpark: 10.1 To agree if the Parish Council will charge regular user groups to the Village Hall a charge for car parking to enable the regular maintenance of the car park as required. Need to decide if we can charge for Car Parking? Can the Council use the CIL (Community Infrastructure Levy) money for repairs to the car park? Clerk to contact South Norfolk. 10.2 To agree how much would be acceptable to charge? Need answers to 10.1 above. 10.3 To agree when this charge will be introduced. Need answers to 10.1 above.	
11.	To discuss general highways issues including the railway bridge: <ul style="list-style-type: none"> • Railway bridge – the new fencing is better than what was there before – need to keep asking “what the safety plan is?” • Clerk to check if the Highways Rangers are still visiting. • Road sign New Road junction with Malthouse Lane needs repairing. 	Clerk
12.	To receive an update on the application for Parish Partnership Funding: Application is in and waiting for a decision due end of March.	
13.	To receive an update on the refurbishment and replacement of noticeboards: This is an ongoing project.	
14.	To receive an update from the Parish Survey Working Group: Results have been circulated to parishioners in the Parish Newsletter. Ask Parishioners for more feedback at the Annual Parish Meeting.	
15.	To comment on and/or Approve/Refuse any current planning applications: 2020/0003 Location: 1 Malthouse Farm Barns Malthouse Lane Gissing IP22 5UT Proposal: Installation of 12 x solar roof panels to dwelling. Application Type: Listed Building Consent Parish Council Decision: No objections.	
16.	To receive an update on any previous planning applications: None	

17. **FINANCE**

17.1 **AUTHORISATION FOR PAYMENT:**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
100680	Sara Campbell	Salary & Expenses	257.20	
100681	The Primrose Press	Parish Newsletter/Survey Results	100.00	
100682	Heart of Gissing	Hall Hire	14.00	
100683	Gissing PCC	S137 Donation – Churchyard Maintenance	200.00	
TOTAL £			571.20	

Proposed Cllr Cromley, seconded Cllr Harrowven and unanimously agreed.

RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
29/11/20	Community	HMRC	287.70

17.2 **RESPONSIBLE FINANCE OFFICER REPORT:**

Details	CR	DR	
Cash Book Balance Brought Forward A (Community Account 00473138)	9,571.38		
Receipts this month (Community Account listed above): B	287.70		
Payments this month (listed above): C		571.20	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			9,287.88
Reserve account (Business Premium 50340898) Opening Balance £362.96			
Interest 3-6-19	0.18		
Interest 2-9-19	0.18		
Interest 2/12/19	0.18		363.50
Allocated Funds (Listed Below) =			(5,230.72)
Community Account + Reserve Account - Allocated Funds = AVAILABLE TO SPEND			£4,420.66

17.3 **ALLOCATED FUNDS**

Details	Balance 1/4/18	CR/DR	Balance
Dr J B Philip Memorial Fund	1,610.00		1,610.00
CIL		CR 2,072.87 CR 1,547.85	3,620.72
TOTAL £	1,610.00		5,230.72

PARISH LAND ACCOUNTS			
	Business Premium 50573639 (£1,264.42 1/4/19) Dividend and Interest June/July COIF Account 45216001T (460 units held)		CR 61.30 1,325.72 7,165.24
18.	To receive an update on Correspondence received: The correspondence list was circulated to Councillors if any Councillor would like a copy of the correspondence please contact the Clerk.		
19.	To consider the content for the Spring Newsletter: This has been completed and distributed.		
20.	To receive and discuss items from Parish Councillors: Cllr Jo Cromley <ul style="list-style-type: none"> • Footpath sign by cricket pitch. Cllr Mike Harrowven <ul style="list-style-type: none"> • B4RN - Still working on taking the cable under the crossing. 		
21.	To agree a date and format for the Annual Parish Meeting: To be held by 1 June 2020. <ul style="list-style-type: none"> • Invite local groups • Hold on the same evening as the Annual Parish Council Meeting from 7.00 – 8.00 pm • Review of the Parish Survey • Dates to Mike for the Annual Parish Meeting. 		
22.	To agree the proposed time and date of next meeting: The next meeting will be held on 14 April 2020 at 7.30pm, Gissing Community Building. To discuss and agree finance for 2020/21 and the Millenium Wood.		
	Meeting Closed at 9.45 pm		