

GISSING PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

On Tuesday, 11th May 2021 7:15pm at Gissing Community Building

Councillors Present: Cllr J Cromley, Cllr D Eddington, Cllr M Harrowven (Chair), Cllr C Leeder and Cllr S Sell

In attendance: County Cllr Barry Duffin, Marianne Purdy (Clerk), three members of the public.

1. Elect Chairman

Cllr Eddington asked the Council for nominations for Chair. Cllr Harrowven was nominated - all agreed. Declaration of Office signed.

2. Elect Vice-Chairman

Cllr Harrowven asked the Council for nominations for Vice Chair. Cllr Eddington was nominated – all agreed.

3. Reports from County and District Councillors

County Councillor Duffin confirmed that he would be officially appointed as County Councillor in the coming days at Norfolk County Council. He will bring a full report to the next Parish Council meeting.

District Councillor Easter had sent through a report which Cllr Harrowven read out to the meeting. This will be available on our website.

4. Public Participation

None.

5. Apologies for absence

District Councillor Easter.

6. Declarations of interest

Cllr Harrowven and Cllr Sell declared an interest in item 15 seed funding for B4RN.

7. Approval of minutes

The minutes of the meeting held on 9th March 2021, previously circulated to all Members of the Council, were unanimously agreed and signed. No matters arising.

Cllr Leeder took this moment to inform the Parish Council that she would be moving away from the area and would tender her resignation when she had a confirmed moving date.

8. Planning Applications

- 2021/0494 - 1 Malthouse Farm Barns Malthouse Lane - Siting of external air source heat pump on north elevation of dwelling. **No objection**
- 2021/0768 - Land Rear of Field View Cottage & Church Meadow Cottage Lower Street Change of use of agricultural land to residential use for garden amenity space only. **No objection**

- Update on Malthouse Farm – District Cllr Easter had informed the Clerk that he had not got an update for the Parish Council.

9. Internal Audit

The clerk confirmed that arrangements had been made for an Internal Audit to take place.

10. Litter pick

Agreed to take place in the autumn. To be placed on June agenda for an update.

11. Grass Cutting contract

The Parish Council agreed to hire Mr Burridge to carry out this work. Proposed: Cllr Harrowven Seconded: Cllr Cromley. All agreed.

12. Car Park repairs

The Parish Council agreed to hire Mr Newby to carry out this work. Proposed: Cllr Cromley Seconded: Cllr Eddington. All agreed.

13. Contributions towards car park GCB

A discussion was held around contributions from village organisations. The following amounts were suggested: Children's Centre £30 a month. GCB £25 a month. Church £10 a month. Clerk to email Linda Nash at HOG/Children's Centre, and Paul Wright, Treasurer of the Church PCC.

14. Car Park fencing

Cllr Sell to order the fencing. Councillors to send clerk information regarding possible contractors as, due to the cost, three quotations will be required.

15. Gissing B4RN seed funding

A donation to B4RN was discussed and agreed the sum of £300.00 to be given. Proposed: Cllr Eddington Seconded Cllr Cromley. Clerk to advise Cliff Hughes and ask for their bank details.

16. Parish Newsletter invoice

Clerk to invoice Heart of Gissing for £49.00 for 50% of cost of 120 newsletters. Deadline for next entries in the Newsletter is 17th July 2021.

17. Update on external funding sources

Councillors to actively look for grants.

18. Emergency Plan

Cllr Leeder has completed creating a document containing the volunteers information. Clerk to insert this information into the Emergency Plan and forward to the relevant organisations and place on PC Website that a plan is in place and who to contact.

19. SAM2 data

SAM2 is due to be moved to a new location. Cllr Harrowven will then download the data, circulate a summary analysis to PCs, and an update will be given at the Parish Council meeting in July.

20. Flooding

Parish Council to work with the relevant authorities in contacting land and home owners in respect of clearing ditches on their land. Cllr Barry Duffin to ensure the PC is informed as to which local landowners are being contacted and in what regard.

21. Grit bins

Clerk to look into prices for replacing the grit bin near the bridge.

22. Village Plan

It was agreed to review the Village Plan annually. This will be reviewed at the June meeting.

23. Parish Council Policies

Clerk to circulate all the policies that need reviewing. Review to take place at June meeting.

24. Trees in the Parish

Pinnocks had carried out a survey of their trees and which ones needed to be felled – this will be done in the autumn. Cllr Eddington to contact the tree warden to discuss looking at surveying sections of the parish, starting with Upper Street. Cllr Eddington in contact with Pinnocks regarding issues around the flooding.

25. Updates:

The following updates were reported:

Village Hall – Awaiting update from Solicitor regarding the Land Registry application. Cllr Cromley to email treasurer of Village Hall to see whether utilities still need to be connected from an insurance perspective.

Millennium Wood - Mr Tyler updated the group: Gate purchased - awaiting gate posts to arrive.

Orchard - Bench to be ordered with the fencing.

Pinnocks Charity Land - as above.

Footpaths – Malthouse Lane footpath overgrown with brambles. Cllr Sell had made several attempts to contact the new Footpath Officer but had not had a response. Cllr Sell to email again copying in District and County Councillors.

Covid 19 - New name: Gissing Support Group.

B4RN - Good progress being made. Phase 1 should complete end May/early June. Further duct work has now started on Phases 2 and 3.

Community Building - Starting to open up to groups – following Government guidelines.

26. Finance

a. To note finances:

Current account: £7965.11 Savings (1) £363.78 Parish Land monies £1744.48

b. Approve payments:

Miss M Purdy	Clerk's wages x 2 months	£257.82
Newman & Co	Payroll x 2 months and year end	£84.00
NPTS	Annual subscription	£61.12

NPTS	Year End training	£44.00
HMRC	PAYE	£47.40

Proposed Cllr Cromley, seconded Cllr Eddington and unanimously agreed.

c. To note monies received

CIL monies	£442.79
Precept part 1	£3056.50
Grant monies Saffron Housing	£2225.89

Allocated Funds

Details	Total
Dr J B Philip Memorial Fund	1610.00
CIL	2168.24
Saffron Housing Grant monies	2225.89
TOTAL £	£6004.13

Parish Land Accounts

PARISH LAND ACCOUNTS	Balance 1/4/2020	CR/DR	Balance
COIF Account 45216001T (460 units held)	7,165.24		7,165.24

27. Items for next Agenda
None.

28. Time and Date of next Parish Council meeting
Tuesday, 8th June – Finances Meeting – 7:30pm at Gissing Community Building

Meeting closed at: 9:14pm