

# GISSING PARISH COUNCIL

## MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING

On Tuesday, 12<sup>th</sup> January 2021 7.30pm Via Zoom

**Councillors Present:** Cllr J Cromley (Chair), Cllr D Eddington, Cllr M Harrowven, Cllr C Leeder and Cllr S Sell

**In attendance:** County Cllr Bev Spratt, District Cllr James Easter, Marianne Purdy (Clerk), four members of the public

For the benefit of the public attending the meeting, all votes taken were by both a show of hands and a verbal response from each individual councillor.

**1. Welcome the public**

The Chair opened the meeting and welcomed everyone.

**2. Apologies for absence**

None.

**3. Declarations of interest**

Cllr Harrowven item 8.

**4. Approval of minutes**

The minutes of the meeting held on 10<sup>th</sup> November 2020, previously circulated to all Members of the Council, were unanimously agreed.

**5. Public participation (No 6 on Agenda)**

A member of the public raised concerns regarding the recent flooding before Christmas. An email had been sent by them to the Clerk which had been circulated to the Parish Councillors, County and District Councillors. Urgent attention needed to the bridge due to bricks falling from inside the culvert.

A member of public raised concerns regarding Rectory Road flooding.

A member of the public raised a concern regarding a building that had been erected on a plot of land. The Clerk had contacted the enforcement officer but had no response to date. District Councillor to follow this up.

**6. Reports from District Cllr J Easter and County Cllr B Spratt (No 5 on Agenda):**

**County Councillor Spratt:** Reported that Norfolk County Council were dealing with emails/photos which had been sent by the Parish Council regarding the flooding. County Councillor Spratt will visit Gissing on 13<sup>th</sup> January 10:30am to look at the issues. Cllr Spratt will take these issues up with Norfolk County Council and other authorities. Cllr Harrowven is creating a report regarding the flooding which will be sent to all Councillors.

Cllr Spratt publicly thanked the teachers for keeping schools open for vulnerable and key-worker children.

**District Councillor Easter:** All flooding emails had been sent to County Cllr Spratt and the Chairman of South Norfolk Council, who is preparing a report. A report from NFU states all farmers and landowners, under Common Law, must keep their ditches clear. SNC has a supply of sandbags – can be requested via District Cllr Easter if required. NCC will be advertising for two Water Management Officers.

Updated the Parish Council with regards Malthouse Farm. Awaiting a response from Jackie Jackson regarding a meeting.

The owner of Malthouse stated the green lane will be grassed over and reinstated once the works are completed. Pipe was blocked in ditch but has been cleared. No passing places would be put in until the sites had been officially recognised and plans had been submitted. Footpath – owner is in talks with Norfolk County Council to look at it being re-routed.

**7. Planning Applications**

a. 2020/2179 Land West of Hawthorns, Glebe Road  
Erection of self-build 3 bedroomed single storey dwelling.

No objections.

b. Malthouse Farm – update – as in 6 above.

**8. Flooding in the Parish**

Discussed above.

**9. Emergency Plan**

The Parish Council agreed to create an Emergency Plan. A working party will be set up.

**10. Parish Website**

The Parish Council agreed to engage in the services of Steve Jackman to create a new website. Proposed: Cllr Cromley Seconded: Cllr Sell

**11. SAM2 data**

Cllr Harrowven updated the meeting with data collected via SAM2 from Common Road. This will be compared to data collected from Rectory Road, New Road and Burston Road. Cllr Sell to order two brackets for the SAM2 Proposed: Cllr Cromley Seconded: Cllr Harrowven.

**12. Village Benches**

The Parish Council agreed for the placement of a bench in the orchard.

**13. Trees – ownership and management**

A resident had raised concerns over the trees along part of Rectory Road, near the Alms Houses Charity, which are overgrown and causing the road to be slippery and dangerous. Cllr Eddington had been in contact with Pinnocks Charity as they were carrying out a tree survey. Cllr Eddington to further contact Pinnocks regarding the outcome and see whether they own those particular trees.

- 14. Telephone Box**  
Cllr Sell will paint in the spring.
- 15. Gate - Millennium Wood**  
It was agreed to erect a gate, just past the sheds. Permission required from Miss Colchester. Proposed to purchase a gate: Cllr Harrowven Seconded: Cllr Cromley
- 16. Updates**  
The following updates were given:  
**Village Hall** – No update.  
**Millennium Wood** – No update.  
**Orchard** – Engraved aluminium tree tags have been placed on the posts with the name of variety and type of fruit.  
**Pinnocks Charity Land** – No update.  
**Footpaths** – A few posts had been snapped, or the sign had been snapped off. To be reported to Norfolk County Council via their website.  
**Covid 19** – Goody bags given to all in Gissing. Christmas walk was cancelled due to lockdown. Discussing transport for vaccinations.  
**B4RN** – Ducting in Old School Meadow; provision for connecting of church and bowls club if they choose to; meeting with GCB to discuss connection.  
**Community Building** - Currently closed due to lockdown. In receipt of grants.
- 17. Car Park – Action Plan**  
Dave Weatherley will level it off.
- 18. Grass cutting contract**  
Deferred to March meeting.
- 19. Clerk’s report**  
Update on VAT refund received in error.
- 20. Budget 2021/22**  
The budget was agreed. Proposed: Cllr Sell Seconded: Cllr Eddington
- 21. Precept 2021/22**  
The precept was agreed – it will remain as last year. Proposed: Cllr Harrowven Seconded: Cllr Cromley
- 22. FINANCE**
- a. **To note finances:**  
Current account: £3601.17 Savings (1) £363.78 Savings (2) £1684.73
- b. **Approve payments:**

PAYEE	DESCRIPTION	AMOUNT
Miss M Purdy	Clerk’s wages x 2 months	£245.42
Parish Online	Annual Subscription	£43.20 (Paid)
Newman & Co	Payroll set up and 3 x monthly fees	£132.00 (Paid)

PAYEE	DESCRIPTION	AMOUNT
South Norfolk Council	Dog bin annual charge x 2	£176.64 (Paid)
Community Action Norfolk	Top up of Insurance premium	£29.27 (Paid)
<b>TOTAL £</b>		<b>£626.53</b>

Proposed Cllr Cromley, seconded Cllr Leeder and unanimously agreed.

**Receipts: None**

From	Item	Amount
<b>TOTAL £</b>		<b>£0.00</b>

**Allocated Funds**

Details	Balance 1/4/2020	CR/DR	Balance
Dr J B Philip Memorial Fund	1,610.00		<b>1,610.00</b>
CIL	3,620.72		<b>3,620.72</b>
Orchard Fencing	2,000.00		<b>2,000.00</b>
<b>TOTAL £</b>	<b>7,230.72</b>		<b>7,230.72</b>

**Parish Land Accounts**

PARISH LAND ACCOUNTS	Balance 1/4/2020	CR/DR	Balance
COIF Account 45216001T (460 units held)	7,165.24		<b>7,165.24</b>

**22. General Correspondence**

All correspondence had been circulated to all Councillors. No action required.

**23. Items for next Agenda**

Cllr Harrowven updated the meeting with regards the Parish Newsletter. Looking at possibly collaborating with an organisation in the village and reducing to twice a year but an A5 booklet style with more information.

**24. Time and Date of next Parish Council meeting and dates for 2021**

9<sup>th</sup> March 2021 7:30pm venue to be confirmed.

**Meeting closed at: 9.23pm**