

GISSING PARISH COUNCIL

Minutes of the Parish Council Meeting
On Tuesday 7th November 2023, 7.30pm
At Gissing Community Building

Councillors Present	Cllr Eddington (Chair), Cllr Bradley, Cllr Leeder, Cllr Jordan, Cllr Calton (as clerk). District Cllr Catherine Rowett
In Attendance	5 parishioners and 1 guest
15	To Welcome the Public
16	<p>Adjournment of the meeting to receive reports from</p> <p>a. District and County Councillors District Councillor Rowetts report is available on the Parish website. www.gissingpc.info, under the Minutes and Agendas page. Covering Flooding, County Budgets, Scrutiny committee, buses and active travel, and topic of the month 'food waste'. District Councillor Easter was unavailable to attend the meeting and didn't provide a report. Planning approval has been given for the Long Stratton bypass DCRowett is asking for more proactiveness at areas known for accidents, rather than waiting for deaths to happen. She will be attending and bringing this up at her December meeting.</p> <p>b. Public Participation It was raised by a parishioner regarding residents were reporting problems to County Council but nothing happening. District Councillor Rowett asked that items are reported, especially items such as flooding as it provides statistics for councils to put together to access funding to get matters sorted. Speed Camera was raised. BC has been unable to get app to collect data from the camera so no data was being collected at present. The camera was being moved every 8 weeks and it was asked if it could be placed on Common Road this time. RESOLVED – BC has contacted the MH to help get the APP connected and data downloaded. A parishioner asked if the <i>Defibrillator</i> was ready for use following renewal of pads and battery. It was confirmed that everything was ready to go. A request had been put in for the <i>triangle at the heart of the village</i> (outside the church grounds) to be made more of and a feature. This year the new village sign had been placed on the area and it was kindly offered that SS would plant the area with some spring bulbs and oil the oak post. This would require minimal additional maintenance and could still be cut during the spring and summer months. <i>Barclays bank</i> still sending bank statements to old clerk for a closed account. Clerk to get in touch with them and get them to close the account. <i>School Meadow</i> – there is currently no access over the scaffold bridge on the permissive path, Chair to write to Jonathon Cole to see if it will remain closed.</p>

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	<p>Some timber has been donated to the GSG and An offer has been made to the <i>Children Centre</i> to make 1 or 2 benches to go into the Millenium wood for the children and staff. This was agreed by all.</p> <p>c. Community Groups</p> <p><i>Gissing Support Group</i> – A meeting was underway tonight to discuss matters completed and items going forward. A lot of work had been undertaken in the Churchyard. Paths were clear and grass paths and areas had been cleared. A meeting in the spring would be taking place with Norfolk Wildlife Trust to discuss maintenance in the churchyard for natural areas and the Church would be looking for help with maintaining the remaining grounds next year.</p> <p><i>Heart of Gissing</i> - the events had been well attended and users had risen. The Lunch Club was being well supported. The popular annual quiz has just been held and the New Years Brunch was being organised again, also a June event and the Classic Cars were coming back and this would also have craft stalls this time.</p>	GSG
20.	<p>Footpath FP6 – Application for Redirection (Brought forward during the meeting so that DCRowett could be present)</p> <p>An application has been put to County Council for the redirection of a footpath that currently runs through his garden. The councillors were happy with the route as long as it didn't go through ponds, was accessible to all and didn't go onto neighbouring land without their consent for the responsibility and ends where it should.</p> <p>DCRowett was informed of the driveway which has been put over the footpath (FP17) Clerk would send a map with it highlighted so that she could look into it with the Footpath Officer.</p>	CLERK/DE CLERK
17	<p>To receive Apologies for absence District Councillor James Easter</p>	
18	<p>To record declarations of Interest on any items on this agenda None</p>	
19	<p>To approve minutes of the meeting 5th September 2023 & note any matters arising</p> <ul style="list-style-type: none"> a. Precept – see finance b. Recycling Centre Adopter payment – SNC had forward the form to the new clerk and accepted late filing c. Trees – Since the letter had gone out to all residents, some parishioners had received letters from County Council regarding trees on their properties that had been marked (several trees around the village have green dots) with photographs and what3words locations and asked for their removal by April 2024 or the council will get contractors in at the owners cost. d. Cost of Village sign – see finance 	
20	<p>Footpath FP6 – application for redirection above</p>	
21	<p>Flooding and flood mitigation update</p> <p>The Chairman reported that to date no update had yet been received following a meeting regarding options at Pinnocks Charity and Upper Street. This has been chased several times and will be reported once received. The works at School Meadow and Moat Meadow Farm seemed to have worked well during the recent heavy rainfall. Works would be continuing at</p>	DE

	<p>some point further along School Meadow and across Rectory Road and through to the cattle meadows.</p> <p>Deep water was reported at Burston Road on the corner at No1 and Elm Tree Farm. The reason is a piped section (Highways piped) where the pipe isn't big enough to take the flow of water. This would be reported.</p>	KJ/PL
22	<p>New Vacancy – Village Maintenance</p> <p>Unfortunately, Malcolm Bushell would not be continuing with the village maintenance so this would be advertised. Approximately £600 per year Easter to October mainly.</p> <p>NextDoor; Cock Crow; Gissing Village Life; Parish Website</p>	CLERK
23.	<p>To consider any planning applications received</p> <p>Gissing Village Hall was the only open application – decision should be made by 13th November 2023</p>	
24	<p>Finance and Clerks report</p> <p><i>Precept</i> – the reason for the increase in the precept on council Tax bills even though Parish Councillors didn't request one. South Norfolk Council had supplied the precept form – which did contain a £1 increase in error, but the difference was from Tax Base reduction to 102.</p> <p><i>Gissing Village Sign</i> – the estimate for the sign had been £1755.26 and actual costs had been £1534.30 plus Vat</p> <p>Recycling Form had been completed and filed with South Norfolk Council</p> <p><i>CIL Annual Reporting</i> – the CIL had been completed and some payments backdated which left an amount of CIL in reserves as £2,239.48</p> <p>Resolutions required for banking:-</p> <p><i>UNITY Bank</i> – Change of key contact to Bernadette Calton and address of Sunnyside. Removal of S Sell, J Cromley, G Roderick-Jones</p> <p>RESOLVED FOR THIS TO BE DONE AND SIGNATURES OBTAINED</p> <p><i>Lloyds Bank</i> – The Village Hall Charity bank account required, removal of old signatories and contacts, Change of address and online banking for Bernadette Calton as Key Contact</p> <p>RESOLVED FOR THIS TO BE DONE AND SIGNATURES OBTAINED</p> <p><i>CCLA</i> – Parish Land Charity Trust account – update key contact to Bernadette Calton at Sunnyside address</p> <p>RESOLVED FOR THIS TO BE DONE AND SIGNATURES OBTAINED</p> <p>CHARITY COMMISSION</p> <p>Access to all Charity Commission Charities had changed and needed to be updated</p> <p><i>Gissing Village Hall (298488)</i> – online access had now been obtained. Trustees needed to be updated. Details obtained and this would be undertaken. Bernadette Calton would be Key Contact/Administrator</p> <p><i>Parish Land (257999)</i> – we were still trying to obtain access to this account. Clerk now needed to speak to the Charity Commission IT Department to get this completed. All contacts would then be updated and accounts filed. Clerk had done the accounts for the past 2 years as these had been missed.</p>	
	Account Balances at 30.10.2023	
	Current Account	£4,607.50
	Savings (Parish Council Reserves)	£7,447.43
	Allocated fund Dr J B Philip	(£1,610.00)
	Allocated fund CIL	(£2,239.48)
	Available funds	£8,205.45
	Savings (Parish Land Charity)	£ 2,443.02

	Payments Approved		
	Poppy Wreath	£23.99	
	Gift – Mr & Mrs Weatherly	£25.50	
	Village Hall Insurance – Zurich	£126.56	
	HMRC – PAYE and NI payments going back to 2022	£169.08	
	Newman & Co – Payroll and reporting to HMRC	£160.80	
	Fuel for village mower	£22.37	
	Heart of Gissing CIO – Hall Hire	£18.00	
25	To receive items for next agenda		
	Flood works Village Maintenance Vacancy Footpath FP6		
26	To confirm the date of the next meeting : 2 nd January 2024, 7.30pm		

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