

GISSING PARISH COUNCIL
Minutes of the Parish Council Meeting
On Tuesday 2nd June 2026, 7.30pm
At Gissing Community Building

Councillors Present Cllr Eddington (Chair), Cllr Jordan, Cllr Leeder, Cllr Bradley-Smith
In Attendance Parish Clerk & RFO B Calton

241 Welcome

242 Public participation (on financial matters)

None

243 To receive Apologies for absence

None

244 Review Asset Register

All attending agreed no changes required

All agreed and signed accordingly

245 Review Financial Policy

All attending read through policy and agreed that it was current and required no changes

All agreed. No action to be taken

246 Approval of AGAR paper – Accounting Governance Statements

The clerk read through all documentation for the AGAR paper, explaining documents and figures.

Clerk read through accounts, bank balances and reconciliation for Gissing Parish Council, Gissing Parish Land Charity and Gissing Village Hall Charity. Accounts/Bank Reconciliation for Charity Accounts (Parish Land and Village Hall) agreed and signed accordingly

Clerk explained information required by Internal Auditor for this audit, and requirements for External auditor.

a) To review and agree 2025-26 Bank Reconciliation

ALL AGREED and form signed accordingly

b) To review and agree Exemption Certificate for External Auditor

ALL AGREED that Gissing Parish Council met the requirement for Exemption and form signed accordingly

c) To approve the 25-26 Annual Governance Statement

ALL AGREED and form signed accordingly

d) To approve the 25-26 Statements of Accounts

ALL AGREED and signed accordingly

247 To note payments made since last meeting

See Finance Meeting attached

248 To note payment to be made since last meeting

See Finance Meeting attached

249 Date and time of next meeting

7th July 2026 – Gissing Community Building

Gissing Parish Council – clerk@gissingparishcouncil.gov.uk
Minutes of Finance meeting held 02.06.2026

Parish Council Meeting - 2nd June 2026

247 Agenda item - FINANCE AND CLERKS REPORT

Please see below payments made and received since last meeting.

VAT RETURN – 2025 to 2026 total refund £330.77 received

	Balances as at 01.06.2026			
	Current Account (20427951)		Balance b/f	£ 3912.83
	<i>Payments since last meeting</i>	<i>Debit</i>	<i>Credit</i>	<i>Description</i>
07.05.26	David Cobb	£81.00		Inv 216
07.05.26	Bernadette Calton (March & April)	£247.50		Salary
07.05.26	D Eddington	£32.70		Timber posts
07.05.26	David Cobb	£45.00		Inv 228
07.05.26	Newman & Co	£180.00		Payroll
07.05.26	Heart Of Gissing	£2,000.00		Grant for Toilet refurb
15.05.26	HMRC VAT		£330.77	Vat Refund 25/26
28.05.26	Zurich Town & Parish	£241.00		Parish Council Insurance
31.05.26	Service Charge	£7.00		Service Charge
	May 2026 Income/Expenditure	£ 2,834.20	£ 330.77	
30.05.26	Closing Balance			£ 1,409.40
	Savings Account (20427964)	30.04.26 31.05.26	Balance b/f Closing Balance	£ 11,934.78 £ 11,934.78
	Dr J B Philip Memorial Fund (20534307)	30.04.26 31.05.26	Balance Closing Balance	£1,636.96 £1,636.96
	VILLAGE HALL (20534323)	31.03.26 30.04.26	Balance b/f Closing Balance	£ 141.39 £ 141.39
	PARISH LAND – Charity Account (20427977)	30.04.26 29.05.26 30.04.26	Balance b/f Dividend +£68.45 Closing Balance	£3,264.50 £3,332.95 £3,332.95
	PAYMENTS to be approved			
	B Calton	May 2026	£ 135.00	

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	David Cobb – Inv 237	Maintenance	£ 90.00	
	Heart of Gissing Hall Hire – 07.05.26		£ 18.00	
	NALC	Membership	£ 62.04	
	D/D Payments due and upcoming payment to note			
	Unity Bank	Service Fee 30.06.26	£ 7.00	

NOTE TO REMEMBER – WIX PAYMENTS ARE COMPLETED ON A DEBIT CARD – THIS HAS BEEN UPDATED TO BERNIES PERSONAL CARD AS WE DO NOT HOLD ONE FOR UNITY TRUST BANK

Section 137 Expenditure - Under Section 137, expenses that may be incurred by a parish council include, but are not limited to:

- ✓ Donations to Charities: A council might decide to make a donation to a local charity that provides services benefiting the local community.
- ✓ Grants for Local Clubs: Supporting local youth clubs, senior citizen clubs, or other community groups that offer beneficial services or activities to residents.
- ✓ Awards and Prizes: For local competitions, perhaps to encourage community spirit, art, or environmental awareness.

2026/2027 £11.60 per electorate –

2025/2026 £11.10 per electorate - £2,419.80 – (218)

2024/2025 £10.81 per electorate (226) - £2443.06

2023/2024 £9.93 per electorate