

GISSING PARISH COUNCIL
Minutes of the Parish Council Meeting
On Tuesday 6th January 2026 7.30pm
At Gissing Community Building

Councillors Present	Cllr Eddington (Chair), Cllr Leeder, Cllr Jordan, Cllr Bradley-Smith, District Cllr James Easter
In Attendance	4 parishioners, Parish Clerk B Calton
214	To Welcome the Public
215	<p>Adjournment of the meeting to receive reports from District and County Councillors</p> <p>215.1 District and County Councillors</p> <p>Cty Cllr Catherine Rowett was unable to attend. Report provided is available on our website. Report covers Mayors and Unitary Councils, Pylons and Panels – some good news for Forncett and Ashwellthorpe areas as the scheme has been parked but for Great Moulton, Battery storage had a short consultation over the Christmas period and so far seems to be going ahead.</p> <p>District Cllr James Easter spoke about the fact there may not be an election this year, a decision that the Councillors had been informed they needed to make themselves rather than central Government. He also discussed flytipping (see 218.3)</p> <p>215.2 Public Participation</p> <p>Fly tipping was discussed. See 218.3</p> <p>215.3 Community Groups</p> <p>Friends of Gissing Church had a successful Christmas Fayre and Carol Service, and reported that the lighting of the church was well received by the village and thanked volunteers. Grant Money had been obtained via County Councillor and this would be used to purchase gardening equipment for the church yard. Focus for 2026 will be on replacement of the windows and additional grant money is being sought.</p> <p>The next litter pick would be organised for March 2026.</p> <p>Heritage and Habitat Group – a request for plantings from the Parish Council supplies to fill in the holes at the entrance to Mill Green. Parish Council gave consent. Heritage and Habitat Group offered to complete some tidying works at the Village Hall and this offer was gladly accepted.</p> <p>Heart Of Gissing Friday (monthly) café was still going ahead and was well attended. A community event was also being organised for March, those attending to bring a plate of food, more information on this would be advertised by HofG</p>
216	To receive Apologies for absence County Councillor Catherine Rowett
217	To record declarations of Interest on any items on this agenda None

218	<p>To approve minutes of the meetings 4th November 2025 and note any matters arising</p> <p>Minutes approved and signed accordingly for the record.</p> <p>218.1 – Highways have remarked trees at Gissing Hall for removal</p> <p>Chairman has received up to date report regarding survey of tree health at Gissing Hall, Highways have again contacted the owner of the Hall regarding the removal of the trees. A tree had caused a blockage across the road in December which a member of the public had come out and removed to allow access through the village. It was noted that road closure signs were being put out along the route.</p> <p>POST MEETING NOTE – road closure is for 3 days for removal of trees at Gissing Hall</p> <p>218.2 – Village Hall</p> <p>A Village Hall meeting had just taken place and lack of action from the solicitor had been discussed. The issues with the Deed of Release being signed by one party currently is the issue, and this was required to be signed by all Church parties. It was agreed to request copies of paperwork – specifically Deed of Release from our solicitor.</p> <p>218.3 – Fly-Tipping</p> <p>District Councillor J Easter had been to the areas that had been reported at the last meeting. He had only found one of the piles noted and noted that his was on private land and therefore the responsibility of the landowner. Cllr J Easter would bring Fly Tipping up at the meeting at District Council on Thursday.</p> <p>Matters Arising</p> <p>Pot Holes to be reported – New Road, Grove Road, Burston Road</p> <p>Illegal Stile at Cricket meadow and Common (off Common Road). Cricket Meadow to be reported to Highways and Common road to be reported to Land Owner</p> <p>A new footpath map was required since the opening of the diverted footpath. (laminated A3 for phone box). To be requested from Council.</p>
219	<p>To Consider any planning applications received</p> <p>None received</p>
220	<p>Finance & Clerks Report</p> <p>Ratified, report (whatsapp) at meeting. <i>Appendix 1</i></p> <p>Assertion 10 - Clerk to instruct NALC to set up .gov.uk email</p> <p>Budget provided to Councillors</p> <p>Precept was discussed. Budget showed that income was matching expenditure each year so it was agreed by all that precept should be raised by 8% for this year and dropped at the next precept setting if required.</p> <p><i>CLERK to email form to South Norfolk Council</i></p> <p>TL due reimbursement for sending speeding sign for repair. TL would provide this to the Clerk. Proposed – DE Seconded – KJ</p> <p>It was also agreed to pay the hire of the hall for the meeting when it came in. All agreed</p> <p>Planings invoice not signed, as was decided to get quotation for full load to save money. All in agreement</p> <p>It was agreed to hire a post knocker for fence installation</p> <p>Up coming payments signed off for payment (see Appendix attached)</p> <p><i>ACTION – DE to call the tree surgeon regarding tree safety in Millennium Wood</i></p>

221	To receive items for the next agenda Items above- Fly tipping; Trees at Gissing Hall; Assertion 10 compliance, Pot-Holes
222	To confirm date of next meeting at Gissing Community Building 3 rd March 2026 – Gissing Village Hall 6.45pm 3 rd March 2026 – Gissing Parish Council 7.30pm

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220 Agenda item - FINANCE AND CLERKS REPORT

	Balances as at 31.12.2025			
	Current Account (20427951)	31.10.25	Balance b/f	£ 3577.13
	<i>Payments since last meeting</i>	<i>Debit</i>	<i>Credit</i>	<i>Description</i>
06.11.25	Transfer to Savings	£2,000.00		Savings
06.11.25	B Calton (reimbursement)	£24.99		Poppy Wreath
06.11.25	Newman & Co	£87.60		Payroll
06.11.25	Zurich Insurance	£129.35		Village Hall Insurance
06.11.25	Heart Of Gissing	£27.00		Hall Hire
06.11.25	D Cobb	£56.00		Village Maintenance
06.11.25	B Calton	£262.50		Sept/Oct Wages
30.11.25	Unity Bank	£6.00		Service Charge
10.11.25	D Cobb	£96.00		Village Maintenance
11.12.25	D Cobb	£32.00		Village Maintenance
31.12.25	Unity Trust	£6.00		Service Fee
	NOV/DEC 2025	£2,727.44	£ 0.00	
31.12.25	Closing Balance	31.12.25		£ 849.69
	Savings Account (20427964)	30.11.25 31.12.25	Balance b/f Interest £69.41	£ 13,400.46 £ 13,469.87
02.01.26	ICO	£ 47.00		
CIL	(Allocated TGAskew £410.40)	CIL Payments unallocated	@ 06.01.26	£ 483.53

	Available funds			£ 12,986.34
	Dr J B Philip Memorial Fund (20534307)	30.11.25 31.12 .25	Balance Interest (£8.93)	£1,619.63 £1,628.56
	VILLAGE HALL (20534323)	30.09.25 31.12.25	Balance Interest (£0.77)	£ 139.89 £ 140.66
	PARISH LAND – Charity Account (20427977)	30.09.25 28.11.25 31.12.25	Balance b/f COIF (£66.93) Interest (£17.20)	£3,096.82 £3,163.75 £3,180.95
	PAYMENTS to be approved			
	B Calton	Nov 2025 Oct 2025	£ 142.50 £ 75.00 £ 217.50	P – DE 2nd – DBS
	B Calton (reimbursement)	Fencing Wire Staples - CTS	£ 5.86	P – DBS 2nd – DE
	David Cobb	Village Maintenance	£ 56.00	P – DE 2nd – TL
	T G Askew	63mm Planings – Carpark	£ 410.40	Cancelled. All agreed to get full load to save money
	Agreed at meeting Toby Leeder – reimburse Heart Of Gissing	Postage for sending sign Hall Hire – Jan	Apr £20 £18	P – KJ 2nd – DE P – DE 2nd - KJ
	D/D Payments due and upcoming payment to note			
	Unity Bank	Service Fee 31.01.26 27.02.26	£ 6.00 £ 6.00	
	Total Upcoming Payments		£ 701.76	

NOTE TO REMEMBER – WIX PAYMENTS ARE COMPLETED ON A DEBIT CARD – THIS HAS BEEN UPDATED TO BERNIES PERSONAL CARD AS WE DO NOT HOLD ONE FOR UNITY TRUST BANK

New legislation – Assertion 10 – Digital and Data Compliance requirements:-

Our Wix website is fine to keep. CLERK TO UPDATE

Email management – Every authority must have a generic email account hosted on an authority-owned domain – for example .gov.uk or @gissingparishcouncil.org.uk – Not what we have not @hotmail.com

At last meeting decided Norfolk ALC to set up email accounts.

Decision for emails

One to be set up for Clerk

PROPOSED.....

SECONDED.....

Section 137 Expenditure - Under Section 137, expenses that may be incurred by a parish council include, but are not limited to:

- Donations to Charities:** A council might decide to make a donation to a local charity that provides services benefiting the local community.
- Grants for Local Clubs:** Supporting local youth clubs, senior citizen clubs, or other community groups that offer beneficial services or activities to residents.
- Awards and Prizes:** For local competitions, perhaps to encourage community spirit, art, or environmental awareness.

2025/2026 £11.10 per electorate - £2,419.80 – (218)

2024/2025 £10.81 per electorate (226) - £2443.06

2023/2024 £9.93 per electorate