

GISSING PARISH COUNCIL
Minutes of the Parish Council Meeting
On Tuesday 10th September 2019 7.30 pm
at Gissing Community Building

Councillors Present: Cllr J Cromley (Chair), Cllr Mike Harrowven, Cllr Matthew Harrowven and Cllr S Sell

In attendance: Sara Campbell (Parish Clerk) and 3 members of the public.

1.	To record apologies for absence Apologies were accepted from Cllr D Eddington.	
2.	To record declarations of interest in items on the agenda None	
3.	To approve the Minutes of the previous meeting held on 9th July, 2019: The minutes of the meeting held on 9 th July, 2019 previously circulated to all Members of the Council were proposed by Cllr Mike Harrowven, seconded Cllr J Cromley and unanimously agreed.	
4.	Adjourn the meeting at 7.35 pm to allow public participation: 4.1 A parishioner raised that Rectory Road is being used like a racetrack, recently a parishioner was pushed off the road into a building. Two lorries nearly took out the electric wires. 4.2 No reports from District or County Councillors.	
5.	Meeting Re-convene at 7.58 pm	
6.	To receive the Clerks Report: The Clerk brought to the attention of the Council: <ul style="list-style-type: none"> • E-mail from Norfolk Association of Local Councils Task & Finish Group, regarding Community, Well-being, Environment and Parish Councils, Councillors felt that once the Parish Survey had been completed the Council would know where it stood on the issues being planned by the Group. • E-mail from Robert West – Highway Engineer regarding funding for improvements to the Gissing Community Building carpark • E-mail from a parishioner regarding the school taxi service from Gissing to Burston CP School. 	
7.	To consider the donation of the 66 remaining “Parish Mugs” to the GCB: It was decided that the Parish Council would create a set of mugs (with those from previous memorable occasions currently in the Village Hall) to sell at Christmas time. One Parishioner purchased 3 mugs on the evening.	
8.	To receive an update on the sale of the Village Hall: There is no payment to the church required currently. Further to an email from the Councils legal advisors, Councillors agreed that the payments to the church (£2,000 - £4,000) would be made in 5 years.	

	<p>8.1 To agree to reapply for Planning Permission: The planning was granted on 4/12/2017 the Council will need to consider re-application at the meeting to be held in March.</p>											
9.	<p>To discuss the plans for the completion of the Gissing Community Building carpark: The Clerk is waiting for details and a price from Highways to improve the entrance to the carpark, as the Council can to apply for 50% funding under the Parish Partnership scheme. One Councillor asked if the Council should borrow the money to complete the carpark or wait until the Village Hall is sold, no decision was reached.</p>											
10.	<p>To discuss general highways issues including the railway bridge:</p> <ul style="list-style-type: none"> The Clerk has reported the wooden fence beside the railway bridge on Glebe Road as rotten and dangerous to the Network Rail emergency helpline. Signs have been put up indicating that some work will be taking place 12/11/19. Several bent and missing signs Missing sign on the Long Row Footpath on Malthouse Lane – the path has been built over, the path needs to be realigned. Clerk to find name of footpath officer. Clerk to arrange a meeting with the Footpath Officer, Cllr Cromley and Cllr Sell. 	Clerk										
11.	<p>To consider a tree planting plan across the Parish: The survey will look at issues concerning the environment, including the planting of trees in the Parish. More trees need to be planted on the School Meadow – liaise with Tree Warden.</p>											
12.	<p>To consider the replacement of Noticeboards: Cllr Sell has, where required, repaired the noticeboards at Upper Street/New Road, The Bowling Green, Mill Green and Rectory Road, they all need a coat of paint now – Cllr Sell will do.</p>	Cllr Sell										
13.	<p>To consider conducting a Parish survey – agree content for inclusion: The Parish Survey Group have produced a survey to be delivered to homes in the parish by 1 October 2019 and returned by 30 October 2019. The survey will be printed in black and white and the printing costs will be approx. £30.00. Cllr Cromley proposed to accept the content of the survey and the printing costs, Cllr Sell seconded and it was unanimously agreed.</p>											
14.	<p>To receive an update on the withdrawal of the planning application on the brown field site: There is a lease to the current business using this piece of land. The Council would like to see a copy of the lease and hope that District Cllr Easter will be able to get this from South Norfolk Council.</p>											
15.	<p>To comment on and/or Approve/Refuse any current planning applications: None</p>											
16.	<p>To receive and update on any previous planning applications: None</p>											
17.	FINANCE											
17.1	AUTHORISATION FOR PAYMENT:											
	<table border="1"> <thead> <tr> <th>PAY TYPE</th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>ACTUAL AMOUNT</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT						
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT								

100668	Sara Campbell	Salary & Expenses	253.60	
100669	Heart of Gissing	Hall Hire	14.00	
100670	VOID			
100671	Paul Weatherley	De-Fib Electric Connection	348.00	58.00
TOTAL £			615.60	

Unanimously agreed.

RECEIPTS THIS MONTH:

Date	Account	Received From	Amount

17.2 **RESPONSIBLE FINANCE OFFICER REPORT:**

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	7,599.15		
Receipts this month (Community Account) listed above): B			
Payments this month (listed above): C		615.60	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			6,983.55
Reserve account (Business Premium 50340898) Opening Balance £362.96 Interest 3-6-19	0.18		363.14
Allocated Funds (Listed Below) =			(1,610.00)
Community Account + Reserve Account - Allocated Funds = AVAILABLE TO SPEND			5,736.69

17.3 **ALLOCATED FUNDS**

Details	Balance 1/4/18	CR/DR	Balance
Dr J B Philip Memorial Fund	1,610.00		1,610.00
TOTAL £	1,610.00		1,610.00

PARISH LAND ACCOUNTS

Business Premium 50573639 COIF Account 45216001T (460 units held)			1,264.42 7,165.24
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18. **To receive an update on Correspondence received:**

The correspondence list was circulated to Councillors if any Councillor would like

	a copy of the correspondence please contact the Clerk.	
19.	<p>To receive and discuss items from Parish Councillors:</p> <p>Cllr Mike Harrowven</p> <ul style="list-style-type: none"> • B4RN - Good progress is being made, looking to take the cable under the crossing. There will be an open day in the Gissing Community Building on 29th September, 2019. • Attended a meeting of Norfolk Police. 	
20.	<p>To agree the contents of a Summer Newsletter:</p> <p>This item was agreed at the meeting held on 9 July 2019</p>	
21.	<p>To agree the proposed time and date of next meeting: The next meeting will be held on 12th November, 2019 at 7.30pm, Gissing Community Building</p>	
	Meeting Closed at 9.52 pm	