

GISSING PARISH COUNCIL

Minutes of the Parish Council Meeting

On Tuesday 2nd September 2025, 7.30pm

At Gissing Community Building

Councillors Present	Cllr Eddington (Chair), Cllr Leeder, Cllr Jordan, District Cllr James Easter, County Cllr Catherine Rowett
In Attendance	2 parishioners, Parish clerk B Calton
195	To Welcome the Public
196	Adjournment of the meeting to receive reports from District and County Councillors 196.1 District and County Councillors County Councillor Catherine Rowett discussed the newly opened FP6 which would be visited by the Footpath Officer this week to ensure works had been completed to allow the works to be signed off. A New Community Fund was available links to them would be forwarded to Community Groups in the village by the Clerk. A survey was being taken regarding Recycling Centres and all were encouraged to undertake this if possible. District Councillor James Easter discussed the Solar Farm Applications and that Norfolk County Council was opposed to them. He also discussed Devolution and how there was a bid in for a 2 unitary decision -East and West. County Councillors full report is available on the website (see Minutes page and click on the link) 196.2 Public Participation Question regarding works being undertaken for the Pylons. This was archaeological works and was at a cost to the applicant not the Councils. Dumping was a problem in the village at the moment and was being reported regularly when spotted. Also 3 loads of garden waste (believed to be a tipper truck belonging to a landscape company had been dumped in the village in close succession (County Councillor Catherine Rowett took some details to look into). 196.3 Community Groups Heart of Gissing – HofG were finalists for SNC Community Organisation of the Year – this award was won and received from Heart Of Gissing. It was a £250 award for a Charity of their choose and this was to be agreed. Friends of Gissing Church had a successful Summer BBQ, hosted at Moat Meadow Farm. Good weather, good food and company. They wished to thank all those who helped. Now undertaking fundraising for new windows, a grant had been successful with another yet to be confirmed. A litter pick will be organised for October.
197	To receive Apologies for absence Cllr Bradley-Smith
198	To record declarations of Interest on any items on this agenda None
199	To approve minutes of the meetings 1st July, 23rd July and 6th August & note any matters arising

	Minutes approved and signed accordingly for the record. 199.1 – Highways have remarked trees at Gissing Hall for removal Highways have remarked trees at Gissing Hall for removal. This was regarded with some discord as this exercise had been carried out by Highways last year and no action was taken. ACTION - Clerk to contact Highways to see why the trees had been remarked as they hadn't carried out the works last year and when chased by the Parish Council had determined that the works didn't need completing. 199.2 – Update on Re-direction of FP6 See 196.1, hopefully this would be signed off later this week by the Footpath Officer
200	To Consider any planning applications received None received
201	Finance & Clerks Report Ratified, report circulated at meeting. <i>Appendix 1</i> The Parish Councillors discussed the Village Hall Costs and the continuation for the Parish Council to cover costs and be re-imbursed once the hall sold. This had also been covered during the Village Hall meeting. All were in agreement that this should continue as was agreed 11.10.2016. The Clerks hourly rate was discussed in detail. It was suggested at £15 per hour with the level of experience that the current clerk had. This was accepted by the Clerk. In the budget the allowance for the Clerk was £3,000 and the clerk would maintain records of hours and report to the Council if this was not going to be adequate. It was generally agreed that this would be ample. Clerk would let Newman & Co know and report her hours to them monthly. Proposed KJ Seconded DE, all in agreement ACTION - Clerk
202	Village Clusters There was still time to inform local Government of any land for potential new housing. DE had discussed this matter when attending the award ceremony and would mention the old site at Common Road which used to have 2 houses and ask for this to be added. ACTION - DE
203	Hedge Trimming in the Village Hedge trimming around the village continued to be an issue. Many verges were no longer accessible making it dangerous for walkers and drivers. Particularly an issue was the corner on Lower Street and where Common Road and Rectory Road met with the Long Row. ACTION – Clerk to write to Landowner at the Common and a notice to be put on website/ newsletter and noticeboards
204	To receive items for the next agenda Hedge Trimming Village Hall Fly Tipping
205	To confirm date of next meeting at Gissing Community Building 7th October 2025 – Gissing Village Hall 7.30pm 4th November 2025 – Gissing Parish Council 7.30pm

APPENDIX 1

Parish Council Meeting - 2nd September 2025

Agenda item 201 - FINANCE AND CLERKS REPORT

AGREEMENT TO CONTINUE PARISH COUNCIL PAYING COSTS INVOLVED WITH SALE OF VILLAGE HALL

AS AGREED 11th OCTOBER 2016

	Balances as at 01.09.2025			
	Current Account (20427951)	30.06.25	Balance b/f	£ 957.42
		09.07.25	Leah Smith	-£ 75.00
		18.07.25	SNC Recycling	£ 125.00
		31.07.25	Service Fee	-£ 6.00
		21.08.25	Hall Hire	-£ 36.00
		31.08.25	Service Fee	-£ 6.00
		31.08.25	BALANCE	£ 959.42
	TOTAL SPEND	£ 123.00		
	TOTAL INCOME	£ 125.00		
	Savings Account (20427964)	31.08.25	Balance	£11,336.17
	Gross total			£11,336.17
		CIL Payments unallocated		£ 1,345.55
	Available funds			£ 10,190.52
	Dr J B Philip Memorial Fund (20534307)	02.09.25	Balance	£1,610.50
	VILLAGE HALL (20534323)	02.09.25	Balance	£ 139.18
	PARISH LAND – Charity Account (20427977)	30.06.25	Balance b/f	£3,014.91
		29.08.25	COIF	£ 64.68
		02.09.25		£3,079.59
	<i>PAYMENTS to be approved</i>			
	Newman & Co	PAYE – to June 25	73.20	
	Heart of Gissing CIO	Hall Hire	24.75	
	B Calton	To August 25		
	South Norfolk Council	Dog Bin Emptying	225.60	
	David Cobb	Village Maintenance	104.00	
	D/D Payments due and upcoming payment to note			
	Unity Bank	Service Fee 30.09.25	6.00	
		Service Fee 31.10.25	6.00	
	Total Upcoming Payments		445.55	
	Receipt expected Sept 2025			3210.70

Gissing Parish Council – gissingparishclerk@hotmail.com
Minutes of meeting held 02.09.2025

Signed.....

Check number of electorates with South Norfolk for Section 137 Expenditure for grant to Gissing Children Centre

NOTE TO REMEMBER – WIX PAYMENTS ARE COMPLETED ON A DEBIT CARD – THIS HAS BEEN UPDATED TO BERNIES PERSONAL CARD AS WE DO NOT HOLD ONE FOR UNITY TRUST BANK

Section 137 Expenditure - Under Section 137, expenses that may be incurred by a parish council include, but are not limited to:

- ✓ Donations to Charities: A council might decide to make a donation to a local charity that provides services benefiting the local community.
- ✓ Grants for Local Clubs: Supporting local youth clubs, senior citizen clubs, or other community groups that offer beneficial services or activities to residents.
- ✓ Awards and Prizes: For local competitions, perhaps to encourage community spirit, art, or environmental awareness.

2025/2026	£11.10 per electorate - £2,508.60 – if 226 electorates
2024/2025	£10.81 per electorate (226) - £2443.06
2023/2024	£9.93 per electorate